ENGR Meeting Notes

**Recorder: Irene**

This meeting was spent receiving advice from Monika and editing the report democratically and painfully slowly.

**Items:**

1. Visited Monika’s office hours to review the results section of the report
2. Reviewed the report line-by-line and discussed every change before commiting
3. Finished the document design and added appendix content

**Future Items:**

1. Submit report at 11:50 pm